

Ann Vaughan  
Wedding Coordinator  
Canterbury United Methodist  
Church P. O. Box 130699  
Birmingham, AL 35213

Re: Wedding of \_\_\_\_\_  
(Name of bride and groom)

\_\_\_\_\_  
(Date and time of wedding)

### Canterbury United Methodist Church Sanctuary

We welcome you to Canterbury and look forward to working with you as the photographer for the above referenced wedding. I have outlined our policies regarding photography during a wedding service. If you have questions, please feel free to call me at 205-903-4710.

- Brides are advised to ask their photographer what the appropriate time to begin "pre-wedding" pictures. This is up to the photographer. However, we require that you have finished and have removed all photographic equipment from the Sanctuary no later than 45 minutes before the ceremony.
- No flash photography shall be taken in the Sanctuary from the time the guests begin to arrive through the ceremony.
- During the ceremony, photographers may stand in the balcony of the Sanctuary. We ask the photographer to honor the reverence of the ceremony and remain as quiet as possible while taking pictures.
- There can be no photography from the Sanctuary aisle during the ceremony. Pictures may be taken as the couple leaves the church but photographers may not enter the Sanctuary for these pictures.

We thank you in advance for abiding by these policies. Please sign as indicated below stating that you have read the policies regarding wedding photography and will abide by them. I have enclosed one copy of the second page for you and one copy to be signed and returned to me.

Sincerely,

Ann Vaughan  
Canterbury United Methodist Church Wedding Coordinator

I agree to carefully follow the wedding policies of Canterbury United Methodist Church. I have enclosed a copy of our general liability policy.

\_\_\_\_\_  
Photographer

\_\_\_\_\_  
Date

Please return to: Ann Vaughan  
% Canterbury United Methodist Church  
P. O. Box 130699  
Birmingham, AL 35213

Bride \_\_\_\_\_

Date of Wedding \_\_\_\_\_